

Las Sendas Elementary PTO Meeting Minutes

October 28, 2013

Las Sendas Elementary School Parent-Teacher Organization (“PTO”) met in regular session in the media center at Las Sendas Elementary (“Las Sendas”) 3120 N. Red Mountain Rd., on October 28, 2013. Meeting was called to order at 6:01 pm.

Introduction/Roll Call:

Alicia Goforth

Alicia Goforth (President), Jennifer Berkshire (VP Fundraising), Donna Empson (Treasurer), Jennifer Wall (VP Events), Stephanie Drew (VP Communications), Aaron Kaczmarek (Principal). All Present.

Approval of September 2013 Minutes:

Stephanie Drew

Motion to approve September 2013 Minutes as written was made by Tami Wilke and seconded by Cain Reagan. Motion passed.

Treasurer’s Report:

Donna Empson

Donna discussed that as a PTO, we are now in “savings mode” for our big technology purchase in December. Donna discussed the Media Center savings account. We want to encumber the funds in the Media Center account so that Donna Houck is able to use them at any time.

Motion to approve report as written as well as to approve a discretionary fund for the Media Center was made by Dawn Silva, seconded by Nicole Mongiovi. Motion passed.

Donna also requested to unencumber leftover funds for Bingo Night and Principal’s discretionary fund. Motion to unencumber these funds was made by Tami Wilke and seconded by JoAnn Bondelli. Motion passed.

Principal’s Report:

Aaron Kaczmarek

Mr. Kaczmarek mentioned that wifi is currently being hooked up by the district. We should be up and running soon.

Campus security – Mr. Kaczmarek appreciates the teachers, staff and parents for accommodating the new ID requests and security changes.

Things are moving along well this fall.

Old Business:

Staff Spotlight Lunches

Aaron Kaczmarek

Staff spotlight lunches started last year as a way to recognize staff. Any staff member can be nominated for going above and beyond in their job. The honorees receive a free lunch, as a nice way to say “thank you.” Mr. Kaczmarek would like to encumber \$200 for the lunches – honoring 2 employees per month.

Donna Empson went on record with her concern that this might not be the best way to show our appreciation to teachers – can we meet our goals if we are spending \$2,000 per year on food items for teachers? She would like to show our appreciation in a different way, perhaps through professional development.

Michelle Zima mentioned that the social committee has funds available – they could see what they have over from last year and use the funds for spotlight lunches. She will discuss with Aaron.

Motion to encumber \$200 for staff spotlight lunches was made by Cain Reagan and seconded by Tami Wilke. Donna Empson and Brian Christie opposed. Motion passed.

PTO Garage Sale:

Krystal Schmier

Krystal Schmier was not present, so Donna Empson gave an update on the Garage Sale. It was a phenomenal success, with huge crowds. We sold 55 spaces for \$25 each. We made a \$1375 profit. Great job, Krystal!

Fall Book Fair:

Tami Wilke

Tami gave an update on the success of the Fall Book Fair. Thank you to all the teachers and staff that supported the book fair, as well as the amazing volunteers. We grossed about \$14,557, goal was \$15,000. Our profit for the Media Center was \$3,610.33. Tami would like to encumber \$4,511.72 to pay Scholastic for the books and items sold at the book fair and encumber the profits, \$3,610.33 to be designated for Media Center use only.

Motion to encumber funds was made by Tami Wilke and seconded by Nicole Mongiovi. Motion passed.

Coyote Campout:

Jennifer Wall

Jennifer gave an update on the Coyote Campout. It is slated for November 16th. We decided to keep it on Saturday night because of Kids Corner and the set up time needed. We will have 2 scavenger hunts, one for K-3 and one for grades 4-6. Marshmallow shooters, survival bracelets, s'mores, glow items will be available. We will have pancakes in the morning. Brian Christie, who is providing the food, asked how much advertising we would be doing. We will be advertising 3 weeks prior to the vent with flyers, website info and Facebook updates.

Fundraising:

Jennifer Berkshire

Jennifer Berkshire requested to encumber \$3,500 for the construction of the “Path to Greater Education” which will be installed in the front of the school in December.

Little Caesars fundraiser was great – the store was impressed, as this was the highest volume they have ever had for a school fundraiser.

Chili’s will be our next Dining Out event on November 21st. It will go all day; teachers can place an order and Jennifer Berkshire will pick up and deliver. 15% of sales go back to Las Sendas.

Robison Orthodontics is having a candy buy back event. Bring your candy to either of their locations on November 1st and they will give students \$2.00 per pound, with a 4 lb limit per child, 8 lbs per family. Las Sendas also earns \$2.00 per pound.

Friends & Family update – we have sold 60 bricks so far and have made \$21,375. Last call to order a brick will be October 31st. Bricks will be ordered in November.

Box Tops update – We are at 25% of our goal. Keep collecting Labels for Education too. Mr. Koke won the contest for October. Next promotion runs from November until December 13th. The class that wins will earn a cookie party.

Reminder to teachers about teacherlists.com – it is a great way to send out reminders to parents about what you might need in your classroom. We encourage you to take a look at it and see if it can help you out.

Motion to encumber \$3,500 for bricks and labor and installation made by Blair Armstrong and seconded by Amanda Snow. Motion passed.

PTO Supplies:

Donna Empson

Donna Empson is requesting \$100.00 to purchase miscellaneous items the PTO uses, poster board, stamps, etc. Motion to encumber \$100.00 was made by Tami Wilke and seconded by JoAnn Bondelli. Motion passed.

Spirit Wear:

Alicia Goforth

Alicia is requesting to encumber \$6.12 to purchase one t-shirt to fill an outstanding spirit wear order. There will also be another spirit wear order placed in December. Motion to encumber \$6.12 made by Blair Armstrong and seconded by Nicole Mongiovi. Motion passed.

Motion was made to adjourn the meeting by JoAnn Bondelli and seconded by Blair Armstrong. Motion passed.

Meeting was adjourned at 6:50 pm.

