

Las Sendas Elementary PTO Meeting Minutes

January 27, 2014

Las Sendas Elementary School Parent-Teacher Organization (“PTO”) met in regular session in the media center at Las Sendas Elementary (“Las Sendas”) 3120 N. Red Mountain Rd., on December 16, 2013. Meeting was called to order at 6:05 pm.

Introduction/Roll Call: Alicia Goforth

Alicia Goforth (President), Jennifer Berkshire (VP Fundraising), Donna Empson (Treasurer), Jennifer Wall (VP Events), Stephanie Drew (VP Communications), Present. Aaron Kaczmarek (Principal), Absent.

Approval of December 2013 Minutes: Stephanie Drew

Motion to approve December 2013 minutes as written was made by Angie Jackson, seconded by Nicole Mongiovi. Motion passed.

Treasurer’s Report: Donna Empson

Donna discussed a few “Housekeeping” items: Unencumber the following funds: Shop Hop: \$247.95, Wednesday Envelopes : \$24.86, Jingle Jog: \$1.65. Motion to unencumber funds made by Sally Ruhland, seconded by Erica Marr. Motion passed.

Principal’s Report: Aaron Kaczmarek

Mr. Kaczmarek was unable to be here this evening, therefore there was no Principal’s Report.

New Business:

Fundraising: Jennifer Berkshire

Jennifer Berkshire requested \$502.46 to pay for the Donor Appreciation Breakfast for the Friendly & Family Campaign. It was catered by Crackers & Co. This amount will zero out the encumbered balance.

Motion to approve encumbering funds for Donor Appreciation Breakfast was made by Nicole Mongiovi and seconded by Danielle Brewer. Motion passed.

Coyotes Dining Out at Tom’s BBQ – we made \$164.00. Next Dining Out event is February 20th at Firehouse Subs. They will give us 15% back, and the top participating class will receive a cookie party courtesy of Firehouse.

Box Tops – Mrs. Weinke’s class won the cookie party. The prize for January/February is a pizza party.

Bingo Night:

Jennifer Wall

Jennifer Wall requested to encumber \$500.00 for food and materials for Family Bingo Night to be held on February 28th. Motion made by Tonja Lazier and seconded by Angie Jackson. Motion passed.

Teacher Appreciation Week:

Jennifer Wall

Jennifer requested to encumber \$500.00 for food and gifts for the teachers during Teacher Appreciation Week. Motion made by Sally Ruhland and seconded by Nora Brady. Motion passed.

Intramural Sports:

Nora Brady

Nora Brady requested to encumber \$500.00 to pay for dodgeballs, rebounders and carts for the Intramural Sports program. Motion made by Sally Ruhland, seconded by Dawn Silva. Motion passed.

Yearbook:

Danielle Brewer

Danielle Brewer requested to encumber \$12,000.00 to purchase yearbooks for the 2013-2014 school year. Danielle gave an update on the Yearbook process . The yearbook will be 96 pages, full color with a custom hardcover. The front and back cover designs were voted on at the end of the meeting by the PTO and attendees.

Seven pages are set aside for “Love Notes” – which will be sold for \$5.00 each. If all are sold, we have a potential to make an extra \$700. Pages need to be finalized by March 14, 2014, so the deadline is March 10th. Book delivery date is May 12, 2014, Book distribution date is May 19, 2014. Extra books will be available for sale the afternoon of May 20th for a cost of \$25.00.

Motion to encumber funds made by Nicole Mongiovi and seconded by Nora Brady. Motion passed.

Motion to adjourn meeting was made by Nicole Mongiovi and seconded by Tonja Lazier.

Meeting was adjourned at 6:23 pm.